



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

February 3, 2014

Sandra Svacina
3060 K Avenue
Toledo, Ia. 52342

Dear Sandra,

I appreciate your working with me to complete the spot check. Here is the website to check out pac'n'plays that have been recalled to ensure you do not have one that is unsafe- <http://www.cpsc.gov/>

This letter is in regards to the (text field) compliance check of your Category B, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

☐ 110.5(1) g- Safety barriers are at stairways and doors as needed.

Reason determined out of compliance: When I arrived you did not have a safety barrier at the bottom of the basement steps.

How to correct: You immediately placed eth safety gate in place once this was brought to your attention. *This item is now in compliance.*

☐ 110.5(2) A provider file is maintained and contains:

☐ 110.5(2) a- A physician's signed statement of health and immunization status on the provider and all members of the household who may be present when children are in the home. Statements must be obtained at the time of initial registration and updated every two years.

Reason determined out of compliance: After reviewing your provider file I noted you did not have a current physical for Sandra or Paul.

How to correct: Get a copy of a physical dated within the past 2 years for each of these household members. You can use the Physical for Child Care Providers form for this. From now on you will now need household members to have a physical every three years.

☐ 110.5(2) b- Certificates or training verification documentation for:

☐ 110.5(2) b- Within the first three months of registration:

☐ 110.5(2) b- Two hours of approved child abuse and neglect mandatory reporter training (and every 5 years thereafter.)

Reason determined out of compliance: I reviewed your Mandatory Reporter of Child Abuse certificate you had available and it expired July 8, 2013.

How to correct: You will need to complete this training as soon as possible.

☐ 110.5(8) Children's Files

☐ 110.5(8) - An individual file is maintained for each child and updated annually or when there are changes. Each file contains:

☐ 110.5(8) e- For infants and preschoolers: A statement of health signed by a physician submitted annually.

Reason determined out of compliance: I did not find a current physical in the files for two children.

How to correct: Have the parents get you a copy of a physical for these children dated within the past 12 months.

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations within the next 45 days.**

☐ Based on the items out of compliance listed above, a recheck or follow up visit to your home is not necessary. However, it is essential you provide documentation to the Department that certifies you have corrected each of the identified regulatory violations and are now in complete compliance with all Departmental regulatory mandates. **Please check mark each of the boxes listed above when the necessary corrections have been completed. By doing so, you certify that you have completed all of the mandated regulatory requirements contained within each identified section.**

I certify that I have taken all of the steps necessary to correct each of the identified violations noted above and am now in complete compliance with all of the Departmental mandated regulatory rules.

Please sign and date below, and return this form in the provided envelope by: March 14, 2014

X _____
Signature Date

Please do not hesitate to contact me at DHS at 319/892-6803 or toll free 866-534-3112 if you have any questions regarding this letter.

Sincerely,

Dale Garlinghouse
Social Worker II

